

**HUMANITARIAN ENTERPRISES OF LINCOLN PARISH**

**P.O. BOX 1570**

**RUSTON, LA 71273**

Date: \_\_\_\_\_

This letter confirms that \_\_\_\_\_ (Name of renter),  
has arranged rent a property from me at \_\_\_\_\_ (address of  
apt/house) effective \_\_\_\_\_ (day/month/year). The amount of one month's  
rent is \$ \_\_\_\_\_, which does NOT include the deposit or other fees and is due now.

By signing below, I agree to accept H.E.L.P. Agency funds, through the CSBG Prevention of Homeless Program, for the **first month rent**. Acceptance of this payment will guarantee residency for an additional 30 days for the above referenced renter, from the above reference date of occupancy. **\*Please attach a W9 – if this is the first time working with our agency.**

Sincerely,

\_\_\_\_\_  
Landlord's Name (Please Print)

\_\_\_\_\_  
Landlord's Signature

\_\_\_\_\_  
Landlord's Mailing address

\_\_\_\_\_  
Landlord's Telephone #

\_\_\_\_\_  
Landlord's Tax ID #

**(TO BE COMPLETED AND SIGNED BY THE LANDLORD)**

“Equal Opportunity Employer/Program

“Auxiliary Aids and Services are available upon request to individuals with disabilities”